

## **COMMITTEES and VOLUNTEER HELP NEEDED**



### **Education**

Contribute ideas, help plan and execute educational programs for children and/or adults.

### **Fundraising**

Development/Major Gifts – Work with newly formed committee on an effort to solicit major gifts from individuals and corporations.

Fundraising – Help plan and execute FOLA's annual fundraising efforts.

Plant Sale – Help plan FOLA's annual plant sale and/or assist at the plant sale.

### **Graphic design**

Create support materials for FOLA, as needed.

### **History**

Review/organize historical materials about Laurelwood Arboretum and the Knippenberg legacy.

### **Information Technology**

Support and troubleshoot the Knippenberg Center computers.

### **Knippenberg Center Greeter**

Greet visitors and offer information and materials.

### **Membership**

Help plan membership retention and outreach efforts.

### **Photography**

Take photographs, as needed.

Help organize the photo collection on the Knippenberg Center computer.

### **Marketing/Public Relations**

Annual Newsletter – Help plan and/or write articles for FOLA's annual newsletter.

Art/Photo Displays – Help plan and execute art/photo displays at the Knippenberg Center.

Community Programs – Contribute ideas for programs and help with planning and execution.

Marketing – Develop a comprehensive marketing program for FOLA.

Publicity – help publicize FOLA's programs and activities.

### **Site Management and Construction**

Work with the site manager and other volunteers to improve the arboretum's bridges, buildings, drainage and infrastructure and help maintain FOLA's vehicles.

### **Tour Guides**

Being a tour guide is a great way to meet the community and share your horticultural knowledge and enthusiasm for Laurelwood. FOLA will provide training.

We also need a volunteer to schedule tours and assign tour guides, as needed.

### **Weddings/Photo Shoots**

Facilitate weddings and photo shoots at Laurelwood, as needed.

1/2017